

COVID Risk Assessment 2022



Reference	36	Task being assessed	COVID Mitigation 2022
Assessment Date	27/01/2022	Assessor Name	Charles Rigby
Department	Polyco Healthline	Assessment Team Members	Andy Blewett, Rachel Wells
Location of task being assessed	All PH Company locations	Overall Potential Risk Level	6
Risk Assessment Category	General / personal	No. of people exposed to risk	200

Hazard Category & Phrases	Persons At Risk & How Is Person At Risk (Task, Behaviour, Hazards)	Control Measures	L	S	RR
Coronavirus COVID-19 Foreign travel	Supply, Sales & Executive teams are those most likely to travel abroad for work. From respiration, or by contact with contaminated surfaces, when: - Sharing transportation - In crowded public or private spaces - Meeting lower levels of vaccination	As directed by current government policy	2 - Unlikely (>10%)	3 - A serious recoverable injury	6 - Authorised people only
Coronavirus COVID-19 Visiting external sites	Supply, Sales & Executive teams are those most likely to travel externally for work, although other colleagues may take less frequent trips. From respiration, or by contact with contaminated surfaces, when: - Sharing transportation - In crowded public or private spaces - Meeting lower levels of vaccination	As directed by current government policy, and in accordance with hosts' local COVID policies	1 - Very unlikely (<10%)	3 - A serious recoverable injury	3 - Proceed carefully
Coronavirus COVID-19 Colleagues at higher risk at work	People who have a condition that puts them at high risk include those with: - long-term lung conditions (such as severe asthma, COPD, bronchiectasis and cystic fibrosis) - long-term conditions affecting the heart or blood vessels (such as congenital heart disease, heart failure and peripheral arterial disease) - long-term kidney disease or liver conditions (such as cirrhosis and hepatitis) - conditions affecting the brain or nerves (such as dementia, Parkinson's disease, motor neurone disease, multiple sclerosis, epilepsy, cerebral palsy or stroke) - severe or multiple learning disabilities, or Down's syndrome - diabetes, problems with the spleen or severe obesity (a BMI of 40 or above) - severe mental conditions (such as schizophrenia and bipolar disorder) - those who have a severely weakened immune system, such as a blood cancer (e.g. leukaemia or lymphoma) - those with a weakened immune system due to a treatment (such as steroid medicine, biological therapy, chemotherapy or radiotherapy) - people who have had an organ or bone marrow transplant - those with any other condition or treatment that means they have a very high risk of getting infections, or anyone whose doctor advises them that they are at high risk.	As directed by current government policy, and in accordance with suitable personal arrangements for individuals at high risk.	1 - Very unlikely (<10%)	3 - A serious recoverable injury	3 - Proceed carefully



<p>Coronavirus COVID-19 Close contact with others at work</p>	<p>Close contact in smaller spaces is more likely among office based colleagues.</p> <p>From respiration, or by contact with contaminated surfaces, when:</p> <ul style="list-style-type: none"> - sharing equipment - working in a poorly-ventilated area - overcrowding an office or meeting room 	<ul style="list-style-type: none"> - High level of vaccination among colleagues is presumed, in line with high levels among UK population as a whole. - Colleagues are required to report any exposure to virus by phone, without coming on site. - The use of lateral flow tests is encouraged. LFT kits are available from Facilities, with priority given to those with roles which cannot be carried out from home. - Meeting rooms should have windows open for ventilation whenever practicable. Heating and ventilating the room simultaneously is acceptable in these circumstances. - CO2 monitoring data identifies any areas of poor ventilation. - Fresh air breaks should be taken at least hourly, should a longer physical meeting be required. - Cleaning team has been brought in-house. Offices, kitchens, canteens and toilets are subject to an enhanced cleaning programme. - All desks, mice and keyboards are sanitised every evening. - Sanitising gel and disinfectant wipes are widely provided and their use is promoted. - Masks and gloves are available and, although their use is optional, freedom of choice is supported. 	<p>1 - Very unlikely (<10%)</p>	<p>2 - Minor injury 1 person</p>	<p>2 - OK</p>
<p>Coronavirus COVID-19 Contact with visitors, contractors or interviewees</p>	<ul style="list-style-type: none"> - Visitors, contractors and interviewees. - Those interacting with them, such as commercial hosts, candidate interviewers, managers of contracts (typically Facilities, Production or Warehousing). <p>From respiration, or by contact with contaminated surfaces, when:</p> <ul style="list-style-type: none"> - sharing equipment - working in a poorly-ventilated area - overcrowding an office or meeting room 	<ul style="list-style-type: none"> - A COVID self-assessment declaration is required of all visitors to site, in advance of visit, as a condition of entry. - High level of vaccination among visitors is presumed, in line with high levels among UK population as a whole. - Meeting rooms should have windows open for ventilation whenever practicable. Heating and ventilating the room simultaneously is acceptable in these circumstances. - CO2 monitoring data identifies any areas of poor ventilation. - Fresh air breaks should be taken at least hourly, should a longer physical meeting be required. - Masks and gloves are available and, although their use is optional, freedom of choice is supported. 	<p>1 - Very unlikely (<10%)</p>	<p>2 - Minor injury 1 person</p>	<p>2 - OK</p>